



INDIAN KNOWLEDGE SYSTEMS DIVISION

(Ministry of Education, Govt. of India)

National Institute of Educational Planning and Administration

(Deemed to be University)

Tele.: 011-29581523/1004

website: www.iksindia.org

Advt. No. 2-76/IKS-2.0/Estt/2025/Part-1

Name of post(s)	Assistant Coordinator
Number of post(s)	02
Nature of post	Purely on contract basis as a part of the IKS Project Management Unit
Monthly Remuneration	Rs.75,000/- per month (consolidated)
Period of service	Initially for a period of two years and extendable further for three years as per requirement / performance
Place of Service	New Delhi / Delhi
Essential Qualification(s)	➤ Bachelors & Masters Degree from recognized University.
Experience	Having 4 years' minimum experience with Bachelor's Degree or 02 years minimum experience with Master's Degree in the field areas related to IKS.
Age Limit	Maximum 40 years
Key Responsibilities`	• Planning, Development, Management, Monitoring and impact assessment of schemes and programmes. • Data Collection and analysis • Any other specific task assigned by National Coordinator
Preference	• Ph.D / pursuing Ph.D • UGC NET/JRF • Work in IKS domains

1. Selection will be made as per the prescribed norms and requirement of the job
2. No TA/DA will be paid for attending the test / written exam/ interview/ joining the duty on selection.
3. The candidate short listed for interview will be informed by e-mail. The Council will not be responsible if the ID provided is incorrect or mailbox is left unchecked.
4. Original Educational Qualifications, Proof of Age, experience etc. should be produced only at the time of interview. However, self-attested photocopies of testimonials may also be uploaded with the application in support of educational qualifications and experience etc.
5. The decision of the IKS Division in respect of selection shall be final and no correspondence in this regard will be entertained. Canvassing in any type from any source will disqualify the candidature of the applicant.
6. The IKS Division reserves the right to terminate any contractual engagement without prior notice in case of any misconduct/unsatisfactory performance etc.
7. This offer of engagement does not confer any right implicit or explicit for your consideration for regularization / absorption in MoE/IKS.
8. Entitled for 2.5 days leave in each calendar month with a provision to carry forward the leave, if the assignment is continued without a break, subject to lapse at the end of the calendar year.
9. TA is admissible for duties performed on Saturday, Sunday or any Gazetted Holiday as per entitlement.
10. Not entitled for residential accommodation, official transport, LTC, Leave encashment, Medical reimbursement, Bonus etc. or any other allowance / facilities as admissible any regular employee being a contractual position.
11. TA/DA as per prevalent Rules for outstation duty(s), if any.



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Paste self-
attested
passport size
photograph

APPLICATION FOR

1. Name of the Applicant:
2. Father/Husband's Name:
3. Date of Birth: Age:
4. Category (SC/ST/OBC/GEN)
5. Gender (M/F):
6. PAN Number (attach copy of PAN Card)
7. Aadhaar No. (attach copy of Aadhaar Card)
8. PayScale/Last pay drawn/emoluments
9. Present post (Designation)
10. Present Address:

Pin Code:

Mobile No.:

E-Mail.ID :

11. Particulars of Examination passed:

Exam Passed	Year of passing	Board/ University	Subjects	Percentage of marks

12. Name(s) of Central/State Govt. organization / Central or State Universities / Central/ State funded Autonomous Bodies / equivalent Private sector previously worked and organizations from where retired including Address / Telephone number(s) of contract person(s):

Name of the Organization	Name of contact person(s) / Mobile No. / Telephone No.	E-mail ID

13. Title of the Ph.D Thesis (If Awarded):

14. Details of papers/books published

Paper Presented in Regional/National/International Seminar/Conference/Workshop/Symposium (Recent 5 only)					
S. n o	Title/Subject of Paper Presented	Subject of Conference/Seminar/ Workshop/Symposium	Date	Organizing Institution and Name of City/Country	Whether the Proceeding Published (Yes/No)

15. Details of Professional training obtained, if any, during the period of service:

16. Details of experience – starting with the last & current position (separate sheet may be Attached, if required)

Post Held	Name of Organization	Period		Matrix Level (if pre-revised pay scale, applicable the same may be mentioned)	Length of Service in years	Nature of duties Performed
		From	To			

Total length of experience in years:						
If selected, what notice period required for joining:						

17.

Summary of experience in IKS domains	Any Other Professional Activities Undertaken, Awards Received	Membership of Professional Societies

18. Why are you Passionate about IKS (250 Words):

19. Any other information:

DECLARATION

It is certified that the information provided as above, is true & complete in all respect and to the best of my knowledge & belief. If anything is found wrong / incorrect, my application will be treated as cancelled and withdrawn. I also agree that if any information is found to be wrong later, IKS Division may terminate the position without any further enquiry.

(Signature of the Applicant)

Date :

Name.....

Place :

Address.....